

Suzanne Quigley
art & artifact services, LLC
845 266 0487 (land) 917 676 9039 (cell)
squigle@panix.com
www.ArtAndArtifactServices.com

Providing consulting & art management services to collections, artists, estates, foundations, museums and galleries since 2005. Selected projects include:

Starfire, LLC, Rockland, ME 2016

Review plans and advise on start up requirements (security, safety, climate, insurance, lighting, outfitting spaces, staffing, inventory management) for new commercial fine arts storage.

City University of Hong Kong 2016

Advise on start up requirements for gallery space

Cranbrook Art Museum, Bloomfield Hills, MI 2015

Prepare budget, manage loans, insurance and assembly for *Nick Cave: Here Hear*, curated by Laura Mott.

Trinity Church Wall Street, NYC 2014

Develop program for and supervise installation of portraits of church rectors, perform condition reports, advise on conservation priorities.

Private collection, NYC since 2013

Advise on collection management, perform physical inventory of collection of Chinese Art, catalog new acquisitions, consolidate data from disparate sources into comprehensive DBMS, develop forms, generate reports, coordinate photography, conservation, framing; manage active loan program, plan for eventual collection move (approx 1000 works in 5 international locations).

Detroit Institute of Arts, Detroit, MI 2014

On behalf of DIA, catalog and photograph a private collection of African Art in NYC (approx 600 objects)

Corporate Collection, Westchester Co., NY since 2012

Obtain bids for removal, packing and temporary storage of corporate collection spread over approx. 26 floors plus grounds; assemble and organize collection records; assure condition assessment of all objects prior to move; plan, coordinate and supervise removal and storage; reinstall work in temporary spaces; advise on and implement new collection management system; prepare draft of collection management policy; obtain bids for appraisal for insurance purposes; supervise 2 interns and one assistant, plan for selective reinstallation of collection in new configuration, assist in deaccession of excess collection items. Update database to include subsidiaries art inventories (approx 4,000 works total)

FEP (Foundation for the Exhibition of Photography), Minneapolis/Paris 2011

Assembly, condition reporting, packing & shipping coordination of *Arnold Newman: Masterworks* to Berlin.

National Academy Museum and School, NYC 2011

Review and assessment of collections management policy, procedures and workflow; survey and condition assessment of usable space for on and off-site collections storage

Architecte Biennale, Venice, Italy 2010

Manage logistics for packing, consolidation, shipping by air and sea, installation for the US Pavilion presenting *Workshopping: An American Model of Architectural Practice*, curated by Michael Rooks and Jonathan D. Solomon.

Estate of a conservator in private practice, NYC 2009-2010

Document all works in conservators studio, research ownership, work with legal counsel to fulfill due diligence requirements to assert title (publication, letters of intent, research through Art Loss Register), identify storage options, pack art works, assist with sale of conservation equipment and supplies. (approx 400 works)

UNCF, Fairfax, VA 2009 – 2011

Management of documentation, condition assessment and photography of artworks bequeathed by Benny Andrews to the United Negro College Fund; development of criteria for final dispersal to HBCU's; development of budget for website and small touring exhibition (approx 350 works)

Artists' works and their private collection, NYC 2009 -

Inventory & documentation of two separate bodies of work (one of which is time-based media) plus the private collection of works by others, archival rehousing and recommendations for media preservation.

Private collection, NYC 2009 -2016

Scheduling and supervision of collection and archive move to reduced space (5,000 sq ft to 2500 sq ft), design of new space, obtain bids and materials, coordination with trades & vendors, supervision of five art handlers, inventory, collection management (approx 2200 works)

Haunch of Venison Gallery, NYC 2008

Supervision of installation/deinstallation, management of domestic and foreign dispersal for the exhibition: *Abstract Expressionism: A World Elsewhere*, curated by David Anfam

Artist's collection (Hedda Sterne) NYC 2008–2010

Collection inventory, cataloging, documentation, rehousing, loan management, move selection of works to commercial fine arts warehouse, provide data to appraiser (approx. 2600 works)

Private collection, NYC & North Salem, NY since 2006

Work with architects to design a purpose-built 2500 sq ft storage space below grade, in new three story building; overall collection management (loans, acquisitions, sales, inventory, documentation, re-housing, etc.); logistics for collection move, supervision of art handling, framing, photography & conservation projects, (approx. 2500 works)

Private photography collection (Joy of Giving Something), NYC 2007-2008

Inventory, insurance management assessment, design and outfit new commercial fine arts storage space (3,300 sq ft.), manage subsequent collection move, hire registrar (approx. 10,000 photographs)

Fifth Floor Foundation, NYC 2007-2008

Rights clearance project for website "AboutDrawing.org"

The Contemporary Museum, Honolulu 2006-2008

All logistical arrangements, budget development, contract review, loan management, couriering and installation supervision for 4-venue tour of the exhibition, *Dreaming of a Speech Without Words: The Paintings and Early Objects of H.C. Westermann*, curated by Michael Rooks.

Rubin Museum of Himalayan Art, NYC 2006-2007, 2016

Emergency Plan, collection inventory, process year-end gifts. Review and make recommendations on IMLS grant application.

Romare Bearden Foundation, NYC 2006-2007, 2009

Condition reports for collection works, general advising. Condition reports and packing supervision for touring exhibition managed by Landau

Al Held Foundation, NY 2005-2008, 2009, 2010

Estate inventory in preparation for appraisal, database development, re-housing with archival materials, general collection & archives organization and management, and registration services. Consulting (approx 2300 works; approx. 33 linear ft. of archives)

EMPLOYMENT HISTORY

1999 - 2005 - Whitney Museum of American Art, Head Registrar, Collections & Exhibitions

Develop and oversee all policies and procedures for museum registration and exhibition management.

Develop and oversee annual operating budget (approx. \$2M), special project budgets (up to \$1.2M), and exhibition budgets of all sizes. Manage fine arts insurance program; manage selection and implementation of computer system; design and manage regular inventories; grant writing. Supervise, hire and train 16 full-time registration, documentation and art handling staff, temporary staff, interns, and volunteers. Provide oversight for registration at branch museum(s) and Whitney Independent Study Program (ISP) exhibitions. Project manager: renovation of 32,000 sq. ft. painting and sculpture storage including climate control and security; installation of cold storage vault for photography and film-based materials.

1995-1999 - Solomon R. Guggenheim Museum, Head Registrar, Collections and Exhibitions

Develop and oversee all policies and procedures for museum registration and exhibition management.

Develop and oversee annual operating budget (approx. \$2M), capital project budgets and exhibition budgets of all sizes.

Manage fine arts insurance and international indemnifications; manage selection and implementation of computer system.

Supervise, hire and train 15 full-time registration, documentation and art handling staff, temporary staff, interns, and volunteers. Advise and assist in the development of policies and procedures for museum registration at Peggy Guggenheim Collection, Venice, Guggenheim Museum Bilbao, and Deutsche Guggenheim Berlin.

1989-1995 - Detroit Institute of Arts, Head Registrar

Develop and oversee all policies and procedures for museum registration and exhibition management.

Oversee annual operating budget, special project budgets, and exhibition budgets of all sizes. Grant writing. Manage fine arts insurance program, manage selection and implementation of computer system. Supervise, hire and train 9 full-time registration, documentation and art handling staff, 2 part-time staff, consultants, temporary staff, interns and volunteers.

1988-89 - Detroit Institute of Arts, Senior Registrar for Collections

Evaluate effectiveness of existing collection management system (DARIS) including statewide network.

Plan and execute collection-wide inventories. Accession and deaccession collection objects. Manage collection storage.

Supervise 5 full-time staff, plus interns and volunteers.

EDUCATION

MLS, Library and Information Studies, UW-Madison

36 credits in MA Art History program, UW-Madison, Thesis: *Planetenkinder by Hans Sebald Beham*

Special graduate course work:

Special Collections (paper & exhibit, *Artists' Books*)

Advanced Cataloging (paper, *Cataloging Artists' Books*)

Archives Administration

BFA, Painting (magna cum laude), UW-Madison

PROFESSIONAL MEMBERSHIPS

Association of Registrars and Collections Professionals (ARCS) - Founding Board Member

American Association of Museums (AAM)

Registrar's Committee of the AAM (RC-AAM)

PACCIN – Packing, Art handling & Crating Information Network

IMAP - Independent Media Arts Preservation

AIC – American Institute of Conservation – Associate Member

GRANTS & SCHOLARSHIPS

DeWitt Stern Travel Stipend to attend AAM annual meeting, 2012.
American Legal Institute-American Bar Association Scholarship, 1990, 1992, 1994, 1997, 2000, 2001, 2002, 2004, 2005
Crozier Travel Award to attend AAM annual meeting, 1995.
Kress Foundation Research Grant
Vilas Fellowship (Graduate School, UW-Madison)
George C. Marshall Grant (3 months study in Copenhagen, American Scandinavian Foundation)

SELECTED PUBLICATIONS

A World Of Their Own: Independent Registrars Ease The Burden Of Large Collections, Chubb Collectors Newsletter, February 2014. Reprinted on website, *Accent by Chubb*, April 2015.
OnContract, website of professionals available worldwide for registration contract work
<http://www.panix.com/~squigle/OnContract/menu.html> 2000 -- 2010
R.A.R.I.N., website (Rights & Reproduction Information Network)
<http://www.panix.com/~squigle/rarin/01rcsite.html> 1999 -- 2008
Museum Registration Methods, 4th ed. revised, AAM, 1998. "Computerized Systems", section editor, contributor.
Spectra, (quarterly journal of the Museum Computer Network), editor 1993-8.

SELECTED PAPERS, WORKSHOPS & PANELS

Avoiding Crashes on the Indie Course: Working as Independent Contractor, ARCS Conference New Orleans, LA, 2015 (panel organizer and presenter)
Anchors Aweigh: Shipping by Sea, ARCS Conference New Orleans, LA, 2015 (panel organizer)
What's Fair about Fair Market Value? How to Explain Valuation Concepts to the Collector, Curator, and CPA, ARCS Conference, Chicago, IL, 2013 (panel moderator)
Animal, Vegetable, Mineral, Synthetic: Meeting the Challenges of Textile Collection Management, ARCS Conference, Chicago, IL, 2013 (panel organizer and moderator)
Collections Inventories: Important. Intimidating. But NOT Impossible! Mid-Atlantic Association of Museums Annual Meeting, Tarrytown, NY October 2012 (panelist)
Valuation Inside and Outside of the Appraisal World, NYU Art Law Day, New York, NY 2011 (invited panelist)
Innovative Management of Irritating Artifacts: Snowballs and Gingerbread Men, Earthworks and Q-tips, Meat Chairs and Vaseline Barbells, AAM Annual Meeting, New Orleans, LA 2004 (panel organizer and speaker)
Collection and Exhibition Management: Budget and Process, Art Museum Administrators Annual Conference, Newark, NJ, 2003 (invited panelist)
New Media Miasma: Registration of Ones and Zeros, Magnetic Tape, Film and their Machines, AAM Annual Meeting, Dallas, TX, 2002 (panel organizer and speaker)
Nuts & Bolts of Copyright, daylong workshop AAM Annual Meeting, Baltimore, MD, 2000 (workshop organizer and moderator)
The Big Ticket: The Microcosm and Macrocosm of Exhibition Budget Planning, AAM Annual Meeting, Atlanta, GA, 1997 (session organizer and presenter)
A Model for a Nordic Museum Computer Network, Nordisk Museer Information Teknologi Konferens, Copenhagen, Denmark, 1996 (invited plenary address)
Copyright Laws: Museum Compliance in the Age of Computer and Multi-media Technology, AAM Pre-conference 1-day workshop, Minneapolis, MN, May 1996 (co-organizer and panelist)
The Role of the Registrar in American Museums Museos ante el año 2000, University Complutense, Madrid, San Lorenzo de El Escorial, Spain, July 1995 (invited speaker)

PROFESSIONAL SERVICE

Founding Board Member, ARCS (Association of Registrars and Collections Specialists)
Executive Committee Member, Recording Secretary 2014-2016
Chair, ARCS Communications Committee 2013-
Chair, ARCS Website Taskforce 2012-
Chair, Nominations Committee 2014
Volunteer, FDR Presidential Library and Museum 2012
Member, RC-AAM Website Redesign Taskforce, 2009 - 2012
Co-Chair, RARIN (Rights and Reproduction Information Network), a taskforce of the AAM Registrars Committee, appointed 1997 - 2008
Member, Editorial Committee, AMICO (Art Museum Image Consortium), 1999 - 2003
Advisory Board, Museum Loan Network (MIT), 1997-99
Board Member, Museum Computer Network, 1991-97
Grant Reviewer: MAP II, 1993, 1995, 1999
IMS-GOS, 1991-2, 1993, 1994, 1995, 1997
NEH Access and Documentation 1989, 1990, 1994, 1996, 2003

CONTINUING EDUCATION

ARCS Biannual Conference, New Orleans, LA 2015

ARCS Inaugural Conference, Chicago, IL 2013

International Registrar Symposium: Houston, TX, 2011

Care and Identification of Photographic Materials, New York, 2011 (4-day workshop with Gawain Weaver)

Digital Preservation for Video, New York, 2011 (1-day workshop with Linda Tadic)

Legal Issues in Museum Management, ALI-ABA Course of Study. San Francisco, CA 2005, New York, NY 2004, Los Angeles, CA, 2002, Washington, DC, 2001, Boston, MA, 2000 Washington, DC, 1997; St. Paul, MN, 1994; Chicago, IL, 1992; Houston, TX, 1990.

American Association of Museums Conference: Minneapolis, MN, 2012; New Orleans, LA, 2004, Houston, TX, 2002, Baltimore, MD, 2000 Atlanta, GA, 1997; Minneapolis, MN, 1996; Philadelphia, PA, 1995; Seattle, WA, 1994; Baltimore, MD, 1992; New Orleans, LA, 1989.

Authenticity Issues in Photography, IFAR program, New York, 2004

Museum Computer Network Conference, Philadelphia, 1999, Ottawa, 1997; San Diego, CA, 1995; Washington, DC, 1994; Seattle, WA, 1993; Pittsburgh, PA, 1992; Santa Monica, CA, 1991; Richmond, VA, 1990; Chicago, IL, 1989.

European Registrars Conference, Wolfsburg 2004 (2 day conference on government indemnities, expanding EU, unconventional materials & problem objects).

European Registrars Conference, Rome 2002 (2-day conference on security, couriering, loans, insurance).

European Registrars Conference, Paris 2000. (2-day conference on registration profession issues)

European Registrars Conference, London 1998. (2-day conference on insurance, indemnities, customs and import/export laws).

Insurance Seminar, College of Insurance, 1998, New York.

Image Databases, 1993. (1-day workshop with Howard Besser, Canadian Center for Architecture).

International Conference on Packing and Transportation of Paintings, London, 1991.

ADDITIONAL INFORMATION

Fluent Danish; reading knowledge German. Extensive knowledge of software programs and applications.

Interests: photography, contemporary art, travel. References available on request.

January 2017