

ERIKA LÓPEZ BIRANKAR

SUMMARY

Experienced arts professional with 2+ years in fine art registration, packing, inventory control, and logistics coordination. Proven success in managing large-scale collections, documenting and relocating artworks, and liaising with stakeholders across curatorial, conservation, and shipping departments. Adept in managing digital records in inventory control databases (ArtBase, ArtLogic), and ensuring inventory accuracy during audits and logistics transfers. Skilled at vendor oversight, move planning, packing supervision, and documentation of fine art collections. Deeply committed to best practices in museum standards, ethical object stewardship, and clear, proactive communication across all project phases.

CORE COMPETENCIES

- Gallery/Museum Collection Relocation & Packing
- Art Handling, Packing & Condition Reporting
- Cross-Functional Communication & Vendor Liaison
- Storage Planning & Logistics Coordination
- Object Labeling, Location Tracking & Move Authorization
- Crate Documentation & Handling Protocols
- ArtBase, ArtLogic (FileMaker), Google Suite, Zoom
- Bilingual (Spanish/English); Equity-Centered Teamwork

EXPERIENCE

Krakov Witkin Gallery, Boston, MA – *Head Registrar, Preparator*

Preparator: JANUARY 2023 – MARCH 2023; Registrar MARCH 2023– PRESENT

- Maintain 3,000+ object inventory with precise digital recordkeeping (ArtBase); oversee all location, packing, shipping, and audit tracking
- Emphasis on knowledge of post-war conceptual art and artists such as Sol Lewitt, Jenny Holzer, Julian Opie, Josef Albers, Louise Lawler, and many more...
- Coordinate international and domestic shipments, insurance documents, and customs clearance in collaboration with shippers and partner institutions
- Maintain collections records (ArtBase), manage condition reports, handle special storage requirements, and ensure up-to-date location and movement logs
- Liaise directly with curators, conservators, clients, and art handlers to align on installation timelines and gallery packing schedules
- Provide recommendations for resourcing and schedule adaptations during exhibitions and sales periods; support show installation and wall preparation

- Preparation of consignment, loan, and other legal agreements, including certificates of insurance and customs clearance protocols

US Art Company, Randolph, MA – Art Handler

SEPTEMBER 2022 – JANUARY 2023

- Delivered and installed high-value artwork for private collectors, ensuring safe transport and presentation with white-glove service
- Custom packing and crate-fitting artwork for transportation
- Communicated clearly with clients and team members, contributing to seamless execution of home and gallery installations
- Supported complex museum-standard art moves, including large-scale object handling, crating, and safe transport documentation
- Worked directly with artifacts in the collection of Harvard Art Museums stored at USArt facilities

Excel Academy Charter Schools, Boston, MA – Substitute Teacher

JANUARY 2022 – JULY 2022

- Delivered lesson plans for middle school students in underserved communities, ensuring classroom continuity and behavioral coaching
- Participated in professional development focused on trauma-informed education and equity-centered teaching
- Created inclusive spaces for learning, encouraging resilience and growth among students navigating systemic challenges

University Hall Gallery, Boston, MA – Gallery Assistant

SEPTEMBER 2017 – JUNE 2021

- Managed and maintained accurate records of objects, visitor interactions, and multimedia installations during exhibition rotations
- Managed communications between artists and curators, contributing to the success of group exhibitions and student showcases
- Oversaw social media strategy and event promotion, increasing community awareness and attendance
- Participated in object inventory verifications, wall labels, exhibition layout updates

EDUCATION

UNIVERSITY OF MASSACHUSETTS BOSTON, Boston, MA

BA Art/Art History, Minor in Anthropology

SEPTEMBER 2017 – DECEMBER 2021

- Focus: Museum methods, cultural theory, visual literacy, and object-based research

PROJECTS & LEADERSHIP

- Focus Group Member, Boston Public Art Triennial (2025)
- Member, ArtTable (2025)

- Founder & Manager, Beca Girasol Juried Exhibition (San Marcos, DGO Mexico) (2023)
- City of Boston Paintbox Project, East Boston (2023)
- Assistant, Now+There Mural with Rixy Fz, Roxbury (2022)
- Member, Freedom Through Art Collective - Prison Abolition Advocacy (2018-2020)
- Mentor, Strong Women, Strong Girls, UMass Boston, (2018-2019)

AWARDS

- Ruth Butler Travel Scholarship (2022)
- Paul Hayes Tucker Award for Outstanding Achievement (2020)
- Beacon Student Success Fellowship - Study Abroad in Italy (2018)
- Riverside Seal of Multiliteracy - Spanish (2017)

Erika López Birankar

BORN 1999, LOS ANGELES, CA

LIVES AND WORKS IN BOSTON, MA

EDUCATION

2021 BA Art, Art History, UMass Boston, Boston, MA

EMPLOYMENT

2023 Registrar, Krakow Witkin Gallery, Boston, MA

AWARDS

2021 Recipient of Ruth Butler Travel Scholarship, UMass Boston Art Department

2020 Paul Hayes Tucker Award for “Outstanding Achievement,” UMass Boston Art Department

2018 Beacon Student Success Fellowship for study abroad in Italy, UMass Boston

PROJECTS

2023 City of Boston Paintbox Project, East Boston, MA

Beca Girasol Juried Exhibition, Founder & Manager, San Marcos, DGO, Mexico

2022 Assistant on Now+There Mural project with Rixy Fz, Roxbury, MA

2018 Freedom Through Art Collective member and prison abolition advocate work, Boston, MA

EXHIBITIONS

2023 UMass Boston Alumni Exhibition, University Hall Gallery, Boston, MA

Fay Chandler Emerging Artists Exhibition, Boston City Hall, MA

Cambridge Arts Association Emerging Artists Exhibit, Cambridge, MA

2021 Undergraduate CAPSTONE Exhibition (online), UMass Boston

2019 Group Exhibition, UMass Boston, Harbor Gallery, Boston, MA