

Andrea L. Wood

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AndreaWoodArtManagement.com

Andrea Wood Art Management, New York, NY

Registrar and Art Management Consultant

June 2007 – present

- Established New York City-based art management registrar working with museums, galleries, collectors, artists, auction houses, fine art foundations and estates, corporate collections, conservators and fine art shipping and insurance companies as a consultant on a contract basis.
- Clients have included the Guggenheim Museum, Whitney Museum of Art, Dallas Museum of Art, Detroit Institute of Art, The Getty Museum, American Museum of Natural History, Walker Art Center, Philadelphia Museum of Art, Museum of Arts and Design, Museum of the City of New York, The New Museum, Rubin Museum, The Noguchi Museum, The Joan Mitchell Foundation, New-York Historical Society, among others, and also include galleries, private collectors, corporate collections & artists.
- Collections Management and Registrar services include: exhibition planning and coordination, budget development and management, exhibition installation, international and domestic courier services, inventory management, condition reporting, international and domestic packing and shipping, art installation coordination and supervision, art collection relocation, incoming/outgoing museum loan management, fine arts insurance, framing and conservation projects.

Alex Katz Studio and Alex Katz Foundation, New York, NY

Registrar

June 2007 – December 2013

- Registraral responsibilities included acting as a liaison with multiple local to international galleries with consignments, database maintenance, managing new gallery and auction house purchases by the Foundation and facilitation of their placement into museum collections.
- Initiated registraral policies and developed documents for the Foundation and Studio.
- Studio and Foundation responsibilities included exhibition coordination including contract development, international packing and shipping and courier coordination, catalogue production and editing, fine art insurance, conservation, framing, and itinerary development for Alex Katz.

Citigroup Art Advisory Service, New York, NY

Curatorial Manager/Senior Registrar

February 2005 – June 2007

- Manager of the Collections Management component of the Art Advisory Service, the largest service of its kind in the world, based within the Citigroup Private Bank with UHNW clients.
- Maintained several art collections of ultra high net-worth clients worldwide, including researching and engaging appropriate shippers, conservators, framers, installers and coordinating such projects.
- Inventoried fine art storage at multiple international locations, inspecting artwork annually.
- Administrator of the AAS Fine Arts Insurance program, managing several multi-million client policies in North and South America and Europe.
- Acted as liaison between clients, art advisors, and galleries/auction houses for purchases, sales and consignments.
- Facilitated museum and gallery loans to international exhibitions and acted as courier.

Whitney Museum of American Art, New York, NY
Exhibitions Coordinator and Registrar
July 2002 - January 2005

- Coordinated all facets of the *Whitney on Tour* traveling exhibitions program.
- Developed and managed budgets for exhibitions created by the Whitney, working with curators, designers, preparators, conservators and packing and shipping companies.
- Maintained the logistics of multiple traveling exhibitions from the Whitney's permanent collection.
- Oversaw all exhibitions' object packing, condition reporting, insurance and installation requirements.
- Acted as courier domestically and internationally for traveling exhibitions, including supervising the installation and de-installation, condition reporting all work, airport supervision and customs documentation.
- Tracked all press releases, printed matter and text relating to traveling exhibitions, serving as liaison between the Whitney and borrowing institutions.

The Andy Warhol Museum, Pittsburgh, PA
Registrar
August 1998 - July 2002

- Coordinated all in-house exhibitions, international traveling exhibitions, and outgoing loans including maintaining budgets, international/domestic shipping, customs, packing and crating, insurance, condition reports, budgets, and acting as courier for an extremely active international lending museum.
- Supervised assistant registrar, three fulltime and several temporary art handlers, multiple interns, and performed all other duties of managing the department of Registrar.
- Conducted site visits to foreign venues to evaluate facilities and promote site improvements.

Presidential Millennium Project, The Andy Warhol Museum and US State Department
1999 - 2002

- Organized the largest of the *Presidential Millennium Projects* with The Andy Warhol Museum and the US State Department. Managed the exhibition's two-and-a-half-year tour traveling to 14 museum venues, working with US Embassies and Consulates in Post-Soviet and Eastern European countries including Kazakhstan, Lithuania, Ukraine, Hungary, Greece, Russia, Estonia, Slovakia, Latvia, Turkey, Croatia, Slovenia, and the Czech Republic, on all details of exhibition coordination and registration.
- Represented the Andy Warhol Museum in a formal capacity with political dignitaries and media, including site visits, speaking engagements, and radio and television interviews while abroad.

The Orange Chicken Gallery: Fine and Decorative Art, New York, NY
Gallery Manager
November 1997 - April 1998

- Acted as a liaison with owners, contractors, and architects to implement design and construction of the gallery from a raw space to functioning gallery.
- Managed initial set up of the business, from establishing security systems, accounting and marketing functions to conducting the initial inventory, establishing logo design and branding, and managed contract assistance.
- Maintained client base and daily operations of gallery, including sales and inventory management.

Erie Art Museum, Erie, PA
Registrar
August 1993 – November 1997

- Maintained the collection of over 4,000 objects including managing gifts and purchases, accessioning into the collection, fine art insurance, and storage.
- Installed galleries, including exhibition layout, coordination of incoming loans, packing, crating, shipping, condition reporting, supervision of interns and volunteers, and writing of text labels.
- Developed a computer records management system and conducted the first complete museum inventory of objects.
- Catalogued and inventoried regional private collections for in-house exhibitions.

PROFESSIONAL AFFILIATIONS

ARCS: Association for Registrars and Collections Specialists
Founding Board Member for this International Professional Organization

Board Member, 2012 – 2018

Member, 2012 – present

Marketing Committee Chair, 2012 – 2018

Awards Task Force Member, 2012 – 2021

Development Committee Co-chair, 2014 - 2018

Sponsorship Chair, ARCS Inaugural Conference, Chicago, 2013

AAM: American Alliance of Museums and the AAM Registrar's Committee

Member, 1993 – present

Awards Task Force Member, representative for Mid-Atlantic region, 2005 – 2013

Development Chair for International Registrar's Symposium, 2011

Chair of the Nominations Committee for AAM-RC, 2004 – 2008

Lecturer at 2004 & 2006 Conferences

POWArts: Professional Organization for Women in the Arts

Founding Board Member & Vice President, 2006 – 2008

Member, 2006 – present

ATO: Artists Talk on Art

Board member, 2005 – 2007

EDUCATION

Edinboro University of Pennsylvania, Edinboro, PA, 1993

BAAH: Bachelor of Arts in Art History with minor in Studio Art

Self-designed Museum and Gallery Management Concentration

Philadelphia Museum of Art, Museum Studies Program, Registrarial Intern, Philadelphia, PA

Erie Art Museum, Registrarial Intern, Erie, PA