

Judith Steinberg
New York City
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EXPERIENCE

American Folk Art Museum, New York

Collection and Exhibition Manager

December 2015–Present

- Oversee Permanent Collection inventory of 8,000+ objects
- Assess object condition, housing, storage methods. Record all object locations
- Manage and oversee exhibition installation and deinstallation
- Manage shipping schedules for local, national and international loans for temporary and traveling exhibitions
- Secure and negotiate loan contracts, arrange insurance, serve as courier
- Ensure safe object handling and display for all objects
- Coordinate on- and off-site catalogue photography.
- Supervise assistants and art handlers
- Execute condition reports manually and digitally using Artichack
- Prepare installation instructions and notes for permanent collection objects, loans and traveling exhibitions.
- Maintain collection database using TMS
- Maintain relationships with private and institutional lenders and collection committee members

Bronx Museum of the Arts, New York

Registrar

May 2013–November 2015

- As Registrar responsible for the maintenance of all works of art for the museum including the permanent collection, temporary loans, exhibitions and special installations.
- Coordinate packing shipping, and insurance of accessioned artwork and loans. Coordinate with vendors for domestic and international services.
- Oversee the movement, exhibition, storage and condition of all art objects. Ensure safe handling, packing, transportation, installation and storage.
- Coordinate installation and exhibition production schedules, including construction, painting, art handling, framing and display fabrication and supervise contracted art handling staff.
- Assess conservation needs, coordinate and supervise treatment.
- Participate in exhibition planning sessions and prepare budgets.
- Train and supervise fellows and interns.
- Coordinated crating, shipping, and insurance of *Wild Noise: Works from the Bronx Museum of the Arts to the Museo Nacional de Bellas Artes de la Habana*, Havana, Cuba Spring/Summer 2015.
- Arranged for the return of Sarah Sze's *Triple Point* from the Venice Biennale.
- Managed and supervised renovation of on-site fine art storage area. Managed museum's replacement of lighting system with LED lamps.

Collections Management Consultant for Permanent Collection

September 2017–June 2018

- Re-organize permanent collection following off-site move
- Assess object condition, housing, labeling. Record all object locations
- Supervise art handling staff.
- Work with curators to determine on- or off-site object storage.

International Center of Photography, New York

May 2014–January 2015

Interim Registrar (Consultant)

- Consulted with the Curatorial and Productions teams to maintain continuity of Registrar's Office in absence of a full-time Head Registrar.
- Coordinated shipment and insurance for outgoing loans.
- Secured and coordinated shipping and insurance of objects for upcoming exhibitions.
- Supervised international dispersal shipments to South Africa.

Rubin Museum of Art, New York

April 2013

Exhibitions Registrar (Consultant)

March–April 2012

- Assisted with the ongoing care and maintenance of incoming loans and other related material for temporary exhibitions.
- Executed condition reports for loans entering the Museum.
- Supervised art handling crews during installations, unpacking and packing of loans.
- Recorded movement of loans to ensure safe handling, packing, transportation and installation
- Assisted with couriers.
- Coordinated logistics for incoming and outgoing loans including lender correspondence, shipping arrangements when needed.

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American Folk Art Museum, New York

- Coordinated logistics for local, national and international loans for temporary and traveling exhibitions.
- Secured and negotiated loan contracts, served as courier, coordinated dispersals.
- Accepted and released deliveries at private storage facility.
- Supervised staff of assistants and art handlers.
- Prepared and organized objects for collection move.
- Executed condition reports and installation notes for collection, loans and traveling exhibitions.
- Prepared documents for customs brokers.
- Coordinated and supervised framing and catalogue photography.

Private Collection, New York

Collection Manager/Registrar

December 2011–September 2012

The Walther Collection, New York|Neu-Ulm, Germany

Collection and Exhibitions Registrar

November 2009–February 2011

Museo Carlo Bilotti, Rome, Italy

Exhibition Courier, *Philip Guston, Roma*

May and September 2010

International Center of Photography, New York

Interim Registrar

September–December 2008

International Print Center, New York (IPCNY)

Exhibitions Registrar (Consultant)

January–February 2008
August 2005–February 2006

The Museum of Modern Art, New York

Exhibitions Registrar (Consultant)

February–April 2004

Whitney Museum of American Art, New York

Exhibition Registrar (Consultant)

October–December 2003

American Folk Art Museum, New York

Coordinator, Traveling Exhibitions/Associate Registrar

January 1993–September 2003

Americas Society, New York

Exhibition Coordinator

February 1992–September 1992

Independent Curators International (ICI), New York

Exhibitions Registrar (Consultant)

September–December 1991

Associate Exhibitions Coordinator

November 1987–September 1990

COMPUTER SKILLS

- Mac and Windows-based MS Office Suite
- TMS (The Museum System)
- Artichack
- ArtBase

EDUCATION

- Indiana University, Bloomington, Indiana, Bachelor of Arts, Art History
- Temple University Abroad, Rome, Italy

PROFESSIONAL ASSOCIATION

- Member, Association of Registrars and Collections Specialists (ARCS)