

Dianne Dec

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Profile | Organized, experienced, & detail-oriented art professional, articulate writer & communicator, proactive & creative problem solver, eagle-eyed copy editor & proofreader, collaborative team player

Experience

Dianne Dec Art Advisory

2024-present

- Source, recommend and facilitate art purchases, manage collections, curate/coordinate exhibitions, and manage publication production for individuals and institutions. Recent projects include:
 - **Publication Editor & Production Manager** for Isabella Kirkland's 139-page monograph documenting her 45-year career as artist, naturalist and activist
 - **Digitization Registrar**, Manetti Shrem Museum, UC Davis - strategized and created a plan for the first phase of moving objects from offsite storage to the museum galleries for an exhibition displaying the processes involved in their major digitization project to document and transition their 5,000+ piece collection to a sophisticated, publicly accessible online database

Partner/COO/CFO | Hosfelt Gallery, San Francisco, CA

1997-2024

- Led growth of 3-person start-up representing mostly emerging artists into an international business featuring critically acclaimed artists collected by the most prestigious museums in the world
- Managed publication production of all gallery catalogs, including editorial coordination, copy editing, proofreading, image sourcing and securing copyright permissions
- Managed financial records, including payroll, accounts payable/receivable, and tax preparation; prepared and tracked budgets and expenses
- Managed PR and marketing strategy and production, including writing and editing press releases, wall texts, labels, email campaigns, newsletters, and catalog text
- Developed and implemented procedures for secure maintenance of all digital archives
- Initiated and implemented all iterations of the gallery website, including latest version that integrates with CRM
- Managed all aspects of human resources, including hiring, training, supervision, reviews, termination
- Built and cultivated relationships with clients, artists, dealers, curators, critics, and museums
- Managed the technology infrastructure, including troubleshooting problems and training employees
- Curated thematic, group exhibitions and recommended new artists for representation

Curatorial Assistant to Associate Curator | San Jose Museum of Art, San Jose, CA

1989-1995

- Managed publication production, including editorial coordination, copy editing, proofreading, writing essays, sourcing images, securing copyright permissions, meeting production deadlines
- Assisted registrar with condition reports for temporary exhibitions and permanent collection
- Curated exhibitions with contemporary artists and works from the collection, including a multi-year collaboration with The Whitney Museum of American Art
- Wrote curatorial statements, wall labels, and catalog essays
- Managed exhibition and publication budgets, and tracked expenses to keep projects within budget

Education | Stanford University, CA | BA with Distinction, Art History | Graduated in top 25% of major

Board Service

Sacramento Stanford Association – Secretary July 2025-present

Art Dealers Association of America Foundation - Board Member 2019-2024

ArtTable – VP National Programs 2007-2009, Northern California Program Committee Chair 2009-2010

Certifications | Wayfinder Life Coach, Martha Beck, Inc.

Interests | Meditation, yoga, dance, hiking, skiing, travel