

SAMANTHA HUNT-DURÁN

RESUME CV

Owner & Founder | Mountain Museum Management LLC
Professional Associate | American Institute for Conservation
Certified Assessor | Collections Assessment for Preservation Program
Board Member | Association of Registrars and Collection Specialists (ARCS) Board of Directors

CONTACT

21139 E. 61st Ave.
Aurora, CO 80019
sam@museum-mgmt.com
museum-mgmt.com

EDUCATION

MA Art History
University of Denver
Concentration: Museum Studies
Thesis on Contemporary Art Criticism

BFA Pre-Art Conservation
University of Denver
Minors: Chemistry & Italian Language
Cum Laude with Honors & Distinction

PROFILE

Samantha Hunt-Durán is a museum professional, researcher, and technical writer in the cultural heritage sector. Hunt-Durán is the Owner & Founder of **Mountain Museum Management LLC (MMM)** and has over a decade of experience in the museum field. This encompassed training in conservation, preservation, collections management, archives processing, collections packing and moving, disaster mitigation, polarized light microscopy pigment identification, technical writing, historic preservation, and federal contracting. Due to this comprehensive background, Hunt-Durán has a uniquely holistic understanding of museum resource management and a proven track record of accomplishing various museum/collection management projects. Hunt-Durán is a [Professional Associate](#) of the **American Institute for Conservation (AIC)**, which designates the highest level of professionalism in the field of conservation. As a [Certified Assessor](#) for the **Collections Assessment for Preservation (CAP)** program, she audits a museum's conditions, policies, and procedures related to collections care. She also meets the [Secretary of the Interior's Standards for History](#), as published in Code of Federal Regulations, 36 CFR Part 61.

MEMBERSHIPS

- Association of Registrars & Collection Specialists
- American Institute for Conservation
- American Alliance of Museums
- Emerging Conservation Professionals Network
- Commerce City Cultural Council (2019-2021)
- President & of DU Art History & Anthro. Group
- Mortar Board National College Honors Society
- National Society of Collegiate Scholars

LANGUAGES

Spanish	Conversational
Italian	Academic

CERTIFICATIONS

Professional Associate	American Institute for Conservation
Certified Assessor	Collections Assessment for Preservation (CAP) Program

CONSERVATION TRAINING

Outdoor Sculpture Maintenance
Oil Paintings Conservation
Archaeological Artifacts Conservation
Ab. Ex. Oil Paintings Conservation
Polychrome Wood Conservation
Paper Conservation

Denver Art Museum
Kuniej Berry LLC
Studio Art Centers, International
Clyfford Still Museum
Art Objects Conservation LLC
Beth Heller Conservation LLC

Denver, CO
Chicago, IL
Florence, Italy
Denver, CO
Denver, CO
Denver, CO

Owner & Founder

Mountain Museum Management LLC
museum-mgmt.com
 21139 E. 61st Ave. Aurora, CO 80019

<i>Start Date</i>	<i>End Date</i>	<i>Duration</i>	<i>Hours/Week</i>
August 2022	Present	3 years	40

<i>Duties</i>	Hunt-Durán founded Mountain Museum Management LLC (MMM) in 2022. Hunt-Durán is the firm's lead consultant/researcher for all projects undertaken by MMM. Besides consulting, business ownership duties include the following:		
	<ul style="list-style-type: none"> • Maintains MMM's active record with the Colorado SOS • Prepares & upholds the LLC Operating Agreement • Prepares & files MMM's Annual (Periodic) Report • Creates & maintains the business plan • Creates budgets, cash flow projections, determine working capital needs, etc. • Manages the firm's bookkeeping • Manages the business bank accounts, credit cards, lines of credit, etc. • Files taxes with the Internal Revenue Service • Oversees all branding & marketing campaigns to ensure consistent brand identity • Complies with state & federal minimum wage and prevailing wage laws • Consults with the business attorney to create standard service contracts 		
<i>Special Skills</i>	Project Management <ul style="list-style-type: none"> • Responding to formal Requests for Proposals with work plans & budgets • Ensuring federal, municipal & private contract compliance • Communicating with Contracting Officers & their Representatives • Arranging travel accommodations • Scheduling on-site work with clients & creating site agendas • Representing the company in formal client meetings • Tracking simultaneous, multi-part projects across various clients • Upholding contract deadlines, budgets & periods of performance 		
	Software <ul style="list-style-type: none"> • Microsoft Office Suite • Adobe InDesign, Photoshop, Acrobat • Monday.com • Gmail.com • Zoom • Microsoft Teams • Mac OS • QuickBooks 		

Instructor

Northern States Conservation Center, Online
 University of Denver, Denver, CO

<i>Start Date</i>	<i>End Date</i>	<i>Duration</i>	<i>Hours/Week</i>
Feb. 2023	Present	2.5 years	8

<i>Duties</i>	Hunt-Durán is an instructor for the Northern States Conservation Center's museumclasses.org platform and for the University of Denver's Pre-Art Conservation program.		
	Responsibilities include: <ul style="list-style-type: none"> • Creating/updating course material • Guiding students through conservation treatments • Scheduling class discussions with students across time zones • Leading class discussions • Posting prompt questions and responding to student inquiries • Setting deadlines for tests & assignments • Grading assignments 		
<i>Special Skills</i>	Classes taught include:		
	<ul style="list-style-type: none"> • Buy-In: Getting All Staff to Support Preservation • Introduction to Museums • Museum Management • Conservation Practicum 		
<i>Contact</i>	Leadership <ul style="list-style-type: none"> • Fostering class conversation • Understanding students' unique needs to succeed • Reducing barriers 		
	Communication <ul style="list-style-type: none"> • Making clear expectations • Giving timely feedback • Troubleshooting platform issues 		
<i>Contact</i>	Organization <ul style="list-style-type: none"> • Keeping track of multiple students' progress • Maintaining class schedule 		
	Software <ul style="list-style-type: none"> • Microsoft Office Suite • Adobe Acrobat • Moodle.org platform 		
<i>Contact</i>	Peggy Schaller, Instructor & Manager, Museum Classes 303-757-7962 peggy@collectioncare.org Geoffrey Shamos, Director, University of Denver Art Collections 303-871-2387 Geoffrey.Shamos@du.edu		

Conservation & Collections Associate

Pacific Coast Conservation
2334 Colorado Blvd, Denver, CO 80207

Start Date	End Date	Duration	Hours/Week
June 2019	Jan. 2023	3.5 years	40

Duties	Hunt-Durán headed PCC's Collections Management Division & served as the Project Manager and lead consultant/researcher for all projects undertaken by that division. Hunt-Durán led several federal and municipal strategic planning and collection management projects, including:		All such projects included:
	<ul style="list-style-type: none">• 18 Scope of Collection Statements• 12 Collection Storage Plans• 1 Museum Collections Management Plan• 1 Integrated Pest Management Plan• 2 Collections Assessment for Preservation (CAP) Program assessments		<ul style="list-style-type: none">• Responding to RFPs with work plans & budgets• Ensuring contract compliance• Communicating with Contracting Officers & their Representatives• Coordinating sub-contractor deadlines• Arranging travel accommodations• Scheduling on-site work with clients• Representing the company in formal client meetings• Tracking simultaneous, multi-part projects across various clients• Upholding contract deadlines, budgets & periods of performance
Special Skills	Project Management <ul style="list-style-type: none">• Developing & managing budgets• Maintaining several simultaneous contracts• Meeting deadlines• Maintaining a professional presence• Integrating stakeholders' input	Software <ul style="list-style-type: none">• Microsoft Office Suite• Adobe InDesign, Photoshop, Acrobat• Monday.com• Gmail.com• Zoom• Microsoft Teams• Mac OS	Equipment <ul style="list-style-type: none">• Boom Lift (MEWP Certified)• Scissor Lift• Propane Torch• Respirators (particle & organic vapor)

Gallery Maintenance & Install

Denver Art Museum
100 W 14th Ave Pkwy, Denver, CO 80204

Start Date	End Date	Duration	Hours/Week
spring 2018	winter 2018	6 months	20

<i>Duties</i>	Wire mount install & gallery maintenance of the DAM's Dior: From Paris to the World (2018 – 2019) exhibition per loan requirements, including garment adjustment, dusting decks, cleaning Plexiglas, cleaning garments.		
<i>Special Skills</i>	<p>Project Coordination</p> <ul style="list-style-type: none"> • Independent work • Coordinating with mount-makers, preparators & others 		
	<p>Equipment</p> <ul style="list-style-type: none"> • HEPA vacuum • Dusters/microfiber cloths 		
<i>Contact</i>	Allison McCloskey, Senior Textile Conservator 720-441-8167 amccloskey@denverartmuseum.org		

Collections Move Assistant

Denver Art Museum
100 W 14th Ave Pkwy, Denver, CO 80204

Start Date	End Date	Duration	Hours/Week
summer 2017	winter 2017	4 months	16

<i>Duties</i>	Packing & making travel mounts for the DAM collection move off-site, including the packing of Native Arts contaminated with heavy metals.		
<i>Special Skills</i>	<p>Project Coordination</p> <ul style="list-style-type: none"> • Work in a team • Coordinating complex art handling 		
	<ul style="list-style-type: none"> • Contamination PPE protocols • Art packing & mount-making • Logistics & art racking 		
<i>Contact</i>	Laura Elliff Cruz, Collection Manager 970-426-8437 elliffcruz@sarsf.org		

Conservation Assistant

Denver Art Museum 100 W 14 th Ave Pkwy, Denver, CO 80204		<i>Start Date</i> June 2014	<i>End Date</i> August 2019	<i>Duration</i> 5 years on & off	<i>Hours/Week</i> 20 - 30
<i>Duties</i>	<p>Hunt-Durán performed conservation treatments & maintained a rigorous treatment schedule for objects, outdoor sculpture & some textiles. Most treatment prepared artworks for exhibition, while some provided routine care of permanent collections. Treatment always included photographic & written documentation, condition reporting, treatment proposals, carrying out treatment & updating the Argus database. Hunt-Durán also created some storage & display mounts. All duties were fulfilled in accordance with the American Institute for Conservation's (AIC's) Code of Ethics & Guidelines for Practice. Hunt-Durán treated and/or maintained items displayed in the following exhibitions:</p> <ul style="list-style-type: none"> • The Light Show 2019 – 2021 • Serious Play 2019 • Stampede 2017 – 2019 • Dior: From Paris to the World 2018 – 2019 • Mi Tierra 2017 • Other exhibitions of permanent collections <p>Besides treatment, Hunt-Durán also responded to Incident Reports in which artworks were damaged by patrons, maintained the conservation lab's chemical inventory, maintained exhibits & participated in artwork install/de-install.</p>				
<i>Special Skills</i>	<div> <div> Project Coordination <ul style="list-style-type: none"> • Time management • Self-scheduling • Independent work • Meeting exhibition deadlines • Coordinating with mount-makers, preparators & others • Upholding Curators' aesthetic intents for treatment • Offering alternatives when aesthetic intents & treatment possibilities conflicted </div> <div> Art Handling <ul style="list-style-type: none"> • Moving artworks between spaces • Updating locations in the Argus database • Coordinating complicated art moves with a team </div> <div> Equipment <ul style="list-style-type: none"> • Chemical storage & waste containers • Pallet Jack • Freight Elevator • Polarized Light Microscope • Portable X-Ray Fluorescence Analyzer • Propane Torch • Respirators (particle & organic vapor) • Tyvek Contamination Suit • Sewing Machine </div> <div> Software <ul style="list-style-type: none"> • Argus Database • Microsoft Office Suite • Adobe Lightroom, Photoshop • Trello.com • Windows OS </div> </div>				
<i>Contact</i>	Gina Laurin, Senior Objects Conservator 720-865-5068 GLaurin@denverartmuseum.org				

Archives Processing Assistant

University of Denver 2150 E Evans Ave, Denver, CO 80208		<i>Start Date</i> 2014	<i>End Date</i> 2015	<i>Duration</i> 1 year	<i>Hours/Week</i> 20 - 30
<i>Duties</i>	Processing, rehousing, digitizing & handling archived Colorado heritage materials from the mid-1800s onward & training new assistants in these procedures.				
<i>Special Skills</i>	<div> <div> Protocol <ul style="list-style-type: none"> • Establishing digitization protocol • Training new employees in protocol </div> <div> Equipment <ul style="list-style-type: none"> • BookEye scanner • Archival housing </div> </div>				
<i>Contact</i>	Kevin Clair, Archives Processing & Metadata Librarian 303-871-3428 kevin.clair@du.edu				

Art School Accreditation Assistant

University of Denver 2150 E Evans Ave, Denver, CO 80208		<i>Start Date</i> 2016	<i>End Date</i> 2017	<i>Duration</i> 9 months	<i>Hours/Week</i> 16 - 20
<i>Duties</i>	Working directly with the Director of the School of Art & Art History to apply for the renewal of the art school's North American School of Art & Design (NASAD) accreditation.				
<i>Special Skills</i>	<ul style="list-style-type: none"> • Logistics & scheduling per deadlines • Compiling required materials • Writing & editing accreditation study 				
<i>Contact</i>	Catherine Chauvin, Director of the School of Art & Art History 720-237-3007 catherine.chauvin@du.edu				

Ars et Fides Docent

	<i>Start Date</i>	<i>End Date</i>	<i>Duration</i>	<i>Hours/Week</i>
Cathedral Duomo Piazza del Duomo, 50122 Firenze FI, Italy	2013	2013	9 months	16 - 20

Duties Providing free hour-long tours & information to visitors of the Cathedral through the organization, *Ars et Fides*.

- Special Skills*
- Content memorization & interpretation
 - Catering to international patrons
 - Public speaking

DaVinci Exhibition Docent

	<i>Start Date</i>	<i>End Date</i>	<i>Duration</i>	<i>Hours/Week</i>
DaVinci Exhibition Docent 16th Street Pavilions, Denver, CO 80265	2012	2013	1 year	16 - 20

Duties Providing 40-minute docent tours of Leonardo DaVinci's life to large tour groups.

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| <i>Special Skills</i> | <ul style="list-style-type: none"> • Answering the gallery business line • Answering patrons' history questions • Gift shop & register | <ul style="list-style-type: none"> • Content memorization & interpretation • Catering to school-age groups • Public speaking |
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