

January 22, 2014

ARCS Board Agenda

Jeanne Benas to take minutes first part of the meeting.

Rebecca Buck to take over when Jeanne leaves the call.

(Jacqueline is ill, will have surgery, and will be out of commission for about 1 ½ months until early March.)

1. Call to order by at AM

2. No minutes available to approve from meeting in Chicago.

3. President:

a. resignation of Kristi Alexander

b. ARCS representation at Helsinki ERC

c. Advisory Committee next steps:

review/approve/vote on members to be invited

Suzanne/Irene to provide narrative for invitation letter

Rebecca Buck as ARCS Liaison

d. 2015 Conference: ICEFAT and New Orleans, identify city, RFPs

e. Jean Gilmore as Secretary pro-tem for future meetings

4. Vice-President:

a. Membership renewals/drive

b. website: posting of bylaws revisions

c. posting minutes in Members Only portion of site

5. Treasurer:

a. Spreadsheet/summary of Income and Expenditures to date

b. Bank Statements for December 2013

c. Fund-raising campaign

d. Membership Committee: report on current renewals/drive

6. Education Committee:

a. report on upcoming webinar and workshop

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7. Governance Committee

8. Communications Committee:

a. website – update

b. Marketing Committee report

6. Committee Reports submitted:

a. Awards Task Force

b. Marketing

c. Education

d. Membership

e. Communications

f. Website task force/Robin’s report

7. New business:

8. Meeting adjourned at: