Certification Feasibility Task Force Charge:

This task force will look at the feasibility of ARCS offering a certification program for educational programs and/or in association with On Contract. The task force will examine issues related to this, such as potential legal liability for ARCS, and needs for long term maintenance of the program. Additionally, the task force will look at other associations’ certification programs to see how a program through ARCS would fit into the larger picture of the field. The task force will conclude with recommendations to the Board about how to establish such a program, what the program might look like, and the pros and cons of the program so that the Board can decide if this is a program that can and should be pursued.

Certification Feasibility Task Force Chair Term:

July 2021 - July 2022
Eligible for renewal if charge has not been completed

DESCRIPTION OF DUTIES:

- Oversee and lead the Certification Feasibility Task Force
- Serve as a member of the Education Committee
- Work with Board Liaison to inform board of needs and progress
- Submit monthly reports to the Education Committee Chair
- Liaise with ARCS contractors and consultants to determine how this program could be advertised, monetized, etc.

ORGANIZATIONAL OBJECTIVES:

- Prepare a report for the Board that provides guidance and recommendations for next steps on establishing a certification program
- Ensure that a new certification program would incorporate IDEA principles and practices
- Ensure that a new certification program would protect ARCS legally and be a sustainable, maintainable program
- Meet the needs of ARCS members by investigating the feasibility of a certification program to help show their qualifications

PROGRAM FUNCTIONS OR OBJECTIVES:

- Coordinate the duties of the Certification Feasibility Task Force
- Call task force meetings and set agendas
- Take minutes or appoint committee member to do so
- Work with Nominations Committee to recruit task force members as needed
- Work with Board Liaison to update the task force and set direction of the group

Oversees Task Force in:

- Liaise with other committees and task forces to understand how the program might fit into the ARCS structure. The groups to be consulted include (but not limited to):
Position Description: Certification Feasibility Task Force Chair

- Education Committee and Sub-Committees
- Advocacy Committee
- Finance Committee and Sub-Committees
- Executive Committee

- Perform a cohort analysis on other organizations in the field such as AAM, AASLH, AIC, and others of similar programs to determine what is included in those programs and what is missing
- Perform a financial analysis of the program to show how much a program would cost to host and how much revenue it may bring in
- Investigate the legal implications of the program