



MENTORSHIP SUBCOMMITTEE:

Position Description: Mentorship Subcommittee Member

MENTORSHIP SUBCOMMITTEE CHARGE 2026 :

Mentorship Subcommittee Member Term:

Two-year terms with option to renew

DESCRIPTION OF DUTIES:

- Attend Mentorship Subcommittee meetings (once a month).
- Participate in the coordination of matching and managing mentees and mentors volunteering for the program.
- Follow procedures developed by the Education Committee to ensure compliance with ARCS charge and protocols.
- Meet all deadlines for matching mentees (twice a year).
- Check the mentorship email account intermittently for issues and inquiries.

ORGANIZATIONAL OBJECTIVES:

- Gather applications and facilitate communication for volunteer mentors and mentees.
- Perform matching of mentors and mentees twice a year for 6 month terms
- Ensure all participants have a positive mentorship experience

PROGRAM FUNCTIONS OR OBJECTIVES:

- Create an opportunity for emerging museum professionals to ask established museum professionals technical and general questions related to the field.

ARCS Mentorship Subcommittee

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