

Partnerships Committee Chair:

Partnerships Committee Charge:

Advance and foster meaningful partnerships with organizations and groups to benefit ARCS's strategic plan.

Partnerships Committee: actively seeks and fosters all forms of partnerships between ARCS and external organizations. They create tools for establishing those partnerships, reviewing partnership requests, making recommendations to the Board on existing and future partnerships, and maintaining and reviewing current partnerships. A collaborative and engaged collections community is a stronger community, and the Partnership Committee seeks to strengthen that through long-standing relationships with other organizations.

Partnerships Chair Term:

2 Year Term

Hours: 5hr-10hr/month

Qualifications: Previous work with or in ARCS Committees; ability to take initiative and delegate committee responsibilities; demonstrates skills in both independent and collaborative work.

DESCRIPTION OF DUTIES:

- Oversee and lead the Partnerships Committee activities
- Attend quarterly Committees Chairs meetings led by ARCS President
- Administer the monthly committee meetings, creating a calendar, invites, and agendas
- Upload monthly report to ARCS Committee Report Folder for Board Review
- Work with Board Liaison to inform the board of the Committee needs and progress
- Liaise with other ARCS Committees, contractors and consultants as needed
- Review applications and interview prospective committee members

ORGANIZATIONAL OBJECTIVES:

- Create strategic partnerships with associated organizations domestically and internationally
- Brainstorm, identify, and research programming ideas, including content and speakers
- Explore and support the growth of regional groups, starting from identifying International/regional groups to serve as geographic partners.
- Identify regional membership needs

BENEFITS OF SERVING AS CHAIR:

- Strengthen your leadership and organizational skills while making a direct impact on the profession.
- Enhance your resume with a national-level leadership role.
- Expand your professional network through collaboration with ARCS members, committees, and the Board of Directors.
- Gain visibility within the field as a thought leader shaping resources and knowledge-sharing.

PROGRAM FUNCTIONS OR OBJECTIVES:

- Coordinate the duties of the Partnerships Committee
- Take meetings minutes or appoint Committee member to do so
- Work with Nominations Committee to recruit Committee members bi-annually
- Work with Board Liaison to update the Committee and set direction of the group
- Create an SOP for requesting partnerships
- Complete MOUs for partnerships with other organizations

Oversees Committee in:

- Identification and Creation of Program and Services
 - Brainstorm not geographic specific contents and speakers
 - Brainstorm language barrier accessibility solutions
- Communication with Global and Domestic Partners
 - Make introductions between organizational leadership, and other Committees

- Actively provide opportunities for meetings, programming, conferences, and networking opportunities (in person and virtually)
- Identification of Potential Partners
 - Identify international/regional groups to serve as partners
 - Assist regional groups in ARCS creating international chapters
 - Creation of list/database